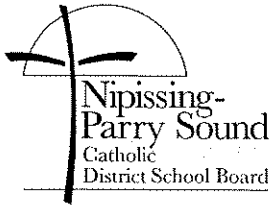


## BOARD POLICY



**POLICY:** GP 7  
**SUBJECT:** TRUSTEES' CODE OF CONDUCT

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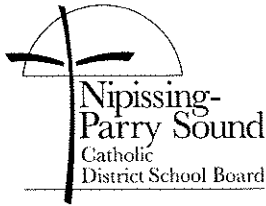
### POLICY STATEMENT

The Board of Trustees commits itself and its members to exercising the distinctive nature of its Catholic trusteeship and to ethical, businesslike, and lawful conduct, including proper use of authority and appropriate decorum when acting as Board members.

1. Trustees must act as witnesses to the faith and agents of the English Catholic community, unconflicted by loyalties to staff, other organizations or special interest groups, and any personal interest as a consumer of board services.
2. Trustees must avoid conflict of interest with respect to their fiduciary responsibility as outlined in Bylaw 5.7.
3. Trustees may not attempt to exercise individual authority over the organization.
  - A. Trustees' interaction with the Director of Education or with staff must recognize the lack of authority vested in individuals except when explicitly Board of Trustees authorized.
  - B. Trustees' interaction with public, press or other entities must recognize the same limitation and the inability of any trustee to speak for the Board except to repeat explicitly stated Board of Trustees' decisions.
    - a. Trustees will keep the Chair of the Board and the Director of Education or his/her designate informed when responding to the concerns of the community.
  - C. Except for participation in Board deliberation about whether reasonable interpretation of Board policy has been achieved by the Director of Education, trustees will not express individual judgments of performance of employees of the Director of Education
4. Trustees will respect the confidentiality required of all 'in camera' sessions of the Board as well as those appropriate to issues of a sensitive nature.
5. Trustees will hold themselves and each other accountable for their performance.
  - A. Trustees are expected to participate fully in the work of the Board of Trustees.
    - a. Trustees are expected to attend all meetings of the Board of Trustees and Board committees to which they have been assigned.
    - b. Any Trustee who does not intend to be present at a meeting shall inform the office of the Secretary of the Board not later than twelve noon of the day on which the meeting is to be held. Should the Secretary find out that there will not be a quorum, he/she shall cancel the meeting.
    - c. Trustees will be properly prepared for Board of Trustees deliberation.

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**BOARD POLICY**



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- C. Trustees found to be in violation of policy by the Board may be subject to a motion of censure at a regular meeting of the Board and/or a withholding of the Trustee honorarium under section 191.2(5) of The Education Act.
- 6. Trustees will uphold the validity and integrity of Board of Trustee decisions arrived at in accordance with the Bylaws and these policies but may publicly differ in a respectful manner.

<b>Monitoring:</b> October	<b>Method:</b> Internal	<b>Frequency:</b> Biennial
<b>Original Approval Date:</b> 2005 11 29 (NPS 220-05)	<b>Effective Date:</b> 2016 11 30	
<b>Revision Date(s):</b> 2008 10 28 (NPS 82-08) 2016 11 29 (NPS 137-16)	<b>Review Date(s):</b> 2016 10 25 2018 04 24	

  
 \_\_\_\_\_  
 Chair of the Board

  
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 Secretary of the Board

**Distribution:**