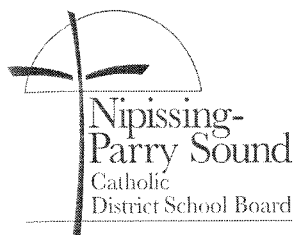


BOARD POLICY



POLICY: GP 4
SUBJECT: ROLE OF THE STUDENT TRUSTEE

POLICY STATEMENT

The role of the Student Trustee is as per all other trustees with the following exceptions.

1. Appointment:

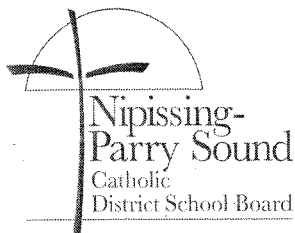
- a. The Nipissing-Parry Sound Catholic District School Board shall appoint one student trustee to the Board.
- b. A person is qualified to act as a student trustee in our Catholic schools if he or she is a Catholic and is in the senior division as a full-time pupil of the Board or as an exceptional pupil in a special education program for whom the board has reduced the length of the instructional program on each school day under subsection 3 (3) of Regulation 298 of the Revised Regulations of Ontario, 1990 (Operation of Schools – General) made under the Act, so long as the pupil would be a full-time pupil if the program had not been reduced.
- c. By April 30th of each year, the appropriate Superintendent shall, in cooperation with the secondary school principal, supervise the election of the student trustee using the following process:
 - i) The electoral process will be followed during March/April of each year.
 - ii) The school administration will extend an invitation to all current grade 10 and 11 students who are interested in holding the office of student trustee to attend an information session.
 - iii) Interested students will provide two letters from staff endorsing their candidacy for the office of student trustee as well as a short written explanation of why they are interested in the position.
 - iv) The school administration will confirm with students their eligibility to run for the position of student trustee.
 - v) An electoral campaign will be held.
 - vi) Students will have the opportunity to vote for their preferred candidate.
 - vii) At the end of the voting, the ballots will be counted by the school administration and the name of the newly elected student trustee forwarded to the appropriate Superintendent of Education by April 30th of each year.
- d. Where a vacancy in the office of student trustee occurs, the board shall decide whether to fill the vacancy or not. Where the Board decides to fill the vacancy, the vacancy shall be filled by a by-election as described in (c).
- e. The term of the office for a student trustee shall be August 1st of each year to July 31st of the next year.
- f. A student trustee shall be paid an annual honorarium of \$2500. The honorarium will be pro-rated for the number of months served for a student trustee who does not serve a full term.
- g. The Board shall notify the Ministry with the names of the student trustee elected, not later than thirty (30) days after the date of the election or by-election.

2. Responsibility

- a. The student trustee shall attend all regularly scheduled Board meetings and committees on which student trustees serve and be present and participate in meetings of the Board that are closed to the public except where a meeting is closed under clause 207(2)(b) of the Education Act or where the subject matter under consideration puts them in a conflict of interest.

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BOARD POLICY



POLICY: GP 4
SUBJECT: ROLE OF THE STUDENT TRUSTEE

- b. The student trustee shall not move or second any resolution but is entitled to suggest a motion on any matter at a meeting of the Board or of one of its committees on which the student sits. If no member of the Board or committee, as the case may be, moves the suggested motion, the record shall show the suggested motion.
- c. The student trustee is not entitled to exercise a binding vote on any matter before the Board or any of its committees. A student trustee may, however, require that a matter before the Board or one of its committees on which the student sits be put to a recorded vote, and in which case there shall be two votes:
 - i) a recorded non-binding vote that includes the student trustee' vote; and
 - ii) a recorded binding vote that does not include the student trustee's vote.

3. Support

- a. The student trustee shall be reimbursed for out-of-pocket expenses and travel expenses in connection with carrying out the responsibilities of student trustee. Reimbursement shall be in accordance with the Board policy for trustees.
- b. The Board of Trustees shall provide an orientation session and on-going support prior to the first Board meeting in September.
- c. The student trustee shall have the same access to professional development opportunities as provided other trustees.
- d. The secondary school administration shall facilitate the participation of the student trustee in Board of Trustees meetings and activities.
- e. The Board of Trustees shall provide all agendas and supporting materials pertaining to the public session portion of Board meetings and its committees including a list of committees on which the student trustee is eligible to sit.
- f. Upon completion of the student trustee's term of office, the student trustee will be suitably recognized by the Board including, but not limited to, a notation in the student's Ontario Student Record and a letter of service signed by the Chair of the Board

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| Monitoring: February | Method: Internal | Frequency: Biennial |
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| Original Approval Date: 2005 11 29 (NPS 220-05) | Effective Date: 2011 04 27 |
| Revision Date(s): 2011 04 26 (NPS 61-11) | Review Date(s): 2017 02 28 |

 Chair of the Board

 Secretary of the Board

Distribution: