

# NIPISSING-PARRY SOUND CATHOLIC DISTRICT SCHOOL BOARD

## ELECTRONIC MEETINGS

AG 21.1  
NPS 32-01

### **POLICY:**

The Nipissing-Parry Sound Catholic District School Board recognizes the need for providing members or pupil representatives the ability to participate in Board meetings or committee meetings using electronic means.

### **REGULATIONS:**

1. At the request of a Board member or pupil representative, the Board shall provide the member or representative with electronic means for participating in a meeting of the Board or of a committee of the Board. Such request shall be made to the Director no later than three (3) working hours prior to the meeting in question.
2. The electronic means shall permit the member or representative to hear and be heard by all other participants in the meeting.
3. Electronic meetings of the Board shall be conducted in accordance with the Education Act. The Board's Procedural By-laws shall also apply, subject to the following:
  - a. Electronic meetings shall be conducted at the Board's office or a predetermined site identified by the chairperson.
  - b. For Board meetings and for meetings of the Committee of the Whole, the chair of the Board (or designate), the director of education (or designate), and one other trustee shall be physically present at the predetermined site.
  - c. For every other committee meeting, the chair of the committee (or designate) and the director of education (or designate) shall be physically present in the meeting room.
  - d. Where applicable, members of the public may participate from the designated meeting location.
  - e. A Board member or pupil representative who participates in an electronic meeting as described above shall be deemed to be present at the meeting.
  - f. A member of the Board participating in a Board or committee meeting using electronic means may verbally move or second a motion. This shall be recorded in the minutes of the meeting by the Director/Secretary of the Board or designate.