

Minutes of the Nipissing-Parry Sound Catholic District School Board regular meeting held on January 30, 2018 at 7:10 p.m. (due to the preceding Committee of the Whole *Second Language Programs* presentation extending past 7:00 p.m.) in the Board Room, Board Office. *JB*

## Present

Chair:	Barbara McCool
Vice-Chair:	Jacques Bégin
Trustees:	Shawn Fitzsimmons, Linda Jamieson, Judy Manitowabi, George Whittet and John Willemsen
Director of Education:	Anna Marie Bitonti
Superintendent(s) of Education:	Paula Mann and Jody Weller
Superintendent of Business/Treasurer:	Grace Barnhardt
Recording Secretary:	Victoria Johnson
Chaplain:	Nil
Student Trustee:	Megan Collins
Communications Officer:	Kate Bondett
Media:	Nil
Other:	Nil
<b>Absent (with regrets):</b>	Nil

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## 1. CALL TO ORDER

B. McCool called the meeting to order.

### 1.1 Prayer

Prayer was led by B. McCool.

### 1.2 Roll Call

Roll call was completed by V. Johnson.

## 2. APPROVAL OF AGENDA

### 2.1 Regular Meeting of January 30, 2018

Res. NPS 10-18

Moved by trustees J. Manitowabi and L. Jamieson that the Nipissing-Parry Sound Catholic District School Board approve as amended the agenda of its regular meeting of January 30, 2018.

CARRIED

The following items were added to the regular Board meeting agenda:

**8. LINKAGE WITH NON-OWNERS**

8.4 *OCSTA: Flyer and Information for Human Rights, Ethical Leadership and Good Governance for Ontario School Board Trustees Program (information)*

8.5 *OCSTA AGM 2018 – Silent Auction*

**12. INCIDENTAL INFORMATION**

**12.1 Director's Report on Information Requested in EL-10**

- c) *Outdoor Education Excursions Provincial Policy Review Update*
- d) *Provincial Health and Safety Initiative*

2.2 Meeting Monitor and Review

The Meeting Monitor's Report from the December 18, 2017 Board meeting prepared by G. Whittet was reviewed.

**3. DECLARATION OF CONFLICT OF INTEREST**

No conflicts of interest were declared.

**4. ADOPTION OF MINUTES OF PREVIOUS MEETING**

4.1 Organizational Meeting of December 19, 2017

Res. NPS 11-18

Moved by trustees L. Jamieson and J. Manitowabi that the Nipissing-Parry Sound Catholic District School Board approve as presented the minutes of its organizational meeting held on December 19, 2017.

CARRIED

4.2 Regular Meeting of December 18, 2017

Res. NPS 12-18

Moved by trustees J. Manitowabi and L. Jamieson that the Nipissing-Parry Sound Catholic District School Board approve as presented the minutes of its regular meeting held on December 18, 2017.

CARRIED

4.3 Regular (in-camera) Meeting of December 18, 2017

Res. NPS 13-18

Moved by trustees J. Manitowabi and L. Jamieson that the Nipissing-Parry Sound Catholic District School Board approve as presented the minutes of its regular (in-camera) meeting held on December 18, 2017.

CARRIED

5. OWNERSHIP LINKAGE

6. BOARD EDUCATION

6.1 Follow-up: Review of Information for Ends Development Analysis Guide from the *Second Language Programs at NPSC* presentation, January 30, 2018

The Board discussed and completed a draft of the Analysis Guide for Ends Development from the *Second Language Programs at NPSC: Indigenous and French as a Second Language Programs* presentation, which immediately preceded the January 30, 2018 regular meeting.

7. ITEMS FOR DECISION

7.1 Ends

a) Ends Review Session Outline – February 12, 2018 (information)

A memo outlining the February 12, 2018 agenda was provided.

7.2 Governance Process

a) Upcoming and Attended Events by Trustees

- **January 29:** J. Bégin, B. McCool and G. Whittet joined members of the Special Education Advisory Committee for a tour at St. Theresa School.
- **February 27:** P. Mann announced an *Innovation and Creativity Student Summit* that trustees will receive information on in the near future, and are welcome to attend.

b) OCSTA 2018 AGM & Conference, April 26-28, 2018

Res. NPS 14-18

Moved by trustees L. Jamieson and J. Manitowabi that the following trustees be delegated to represent the Board at the 2018 AGM and Conference of OCSTA in Kitchener, Ontario from April 26-28, 2018:

- S. Fitzsimmons
- J. Willemsen

CARRIED

c) CCSTA 2018 AGM, June 7-9, 2018

Res. NPS 15-18

Moved by trustees J. Manitowabi and L. Jamieson that the following trustees be delegated to represent the Board at the 2018 AGM and Convention of CCSTA in Kelowna, British Columbia from June 7-9, 2018:

- L. Jamieson
- B. McCool
- J. Bégin
- J. Manitowabi

CARRIED

**7.3 Executive Limitations**

**7.4 Board of Trustees – Staff Linkage**

a) Executive Compensation Framework (in-camera)

Res. NPS 16-18

Moved by trustees J. Manitowabi and L. Jamieson that the regular meeting of the Board now go into the in-camera session of the meeting.

CARRIED

**8. LINKAGE WITH NON-OWNERS**

8.1 OCSTA/CCSTA Resolutions and Information Items

8.2 Follow-up to OCSTA Trustees' PD & Seminar, January 19-20, 2018

J. Willemsen provided the Board with a verbal update on the OCSTA Trustees' PD & Seminar in Mississauga. All presentations during the seminar, and the President's report, are available on the OCSTA Member's website.

8.3 OCSTA Memo: 2018 Pre-Budget Consultation

Documentation was provided as information.

8.4 OCSTA: Flyer and Information for Human Rights, Ethical Leadership and Good Governance for Ontario School Board Trustees Program (information)

J. Manitowabi is sitting on the council and will participate in the two-day training series. The program involves both OCSTA and OPSBA.

8.5 OCSTA AGM 2018 – Silent Auction

An item will be submitted for this event.

**9. REQUIRED APPROVALS AGENDA**

**10. MONITORING REPORTS**

10.1 Policy EL5 (Q1) – Financial Condition and Activities Monitoring Report

Res. NPS 19-18

Moved by trustees L. Jamieson and J. Manitowabi that the Board has assessed the monitoring report for policy **EL5 (Q1) – Financial Condition and Activities** and finds that it provides evidence of compliance with a reasonable interpretation of the policy.

CARRIED

10.2 Policy EL7 – Asset Protection Monitoring Report

Res. NPS 20-18

Moved by trustees L. Jamieson and J. Manitowabi that the Board has assessed the monitoring report for policy **EL7 – Asset Protection** and finds that it provides evidence of compliance with a reasonable interpretation of the policy.

CARRIED

**11. BOARD SELF-EVALUATION**

11.1 Policy GP6 – Chair's Role

The self-evaluation for policy *GP6 – Chair's Role* was completed.

11.2 Meeting Monitor's Report

The Meeting Monitor's Report was completed by J. Willemsen.

**12. INCIDENTAL INFORMATION**

**12.1 Director's Report on Information Requested in EL-10**

Res. NPS 21-18

Moved by trustees L. Jamieson and J. Manitowabi that the Board receive the following information requested in policy EL-10:

- 12.1.a NPSC Spring Parent Engagement Events 2018
- 12.1.b Health & Safety Trends Analysis and Continuous Improvement Plan (*deferred to February 27, 2018*)
- 12.1.c Outdoor Education Excursions Provincial Policy Review Update
- 12.1.d Provincial Health and Safety Initiative

CARRIED

**12.2 Director's Report**

**12.3 Student Trustee Report**

a) Student Trustee Report

M. Collins, Student Trustee, provided a report. Highlights include:

- First semester exams and EQAO testing
- An update on the latest game results from the volleyball, basketball, hockey and curling teams
- A matchmaker fundraiser for students in February
- Upcoming secondary student forum

## 12.4 Other Information Items

### a) Committee Reports

#### i. Minutes of SEAC Meeting, January 16, 2018

J. Weller provided highlights from the meeting, including:

- Election of Chair and Vice-Chair for the committee
- Carousel evening on May 26, 2018
- Student survey


### b) Other


Several media articles highlighting the Nipissing-Parry Sound Catholic District School Board were included in the board package.

## 13. ADJOURNMENT

The meeting adjourned at 9:00 p.m.

Moved and adopted this 27<sup>th</sup> day of February 2018.

  
Secretary

  
Chair