



Minutes of the Nipissing-Parry Sound Catholic District School Board regular meeting held on September 27, 2016 at 7:25 p.m. (due to the preceding Committee of the Whole meeting extending past 7:00 p.m.) in the Board Room, Board Office. *JB*

**Present**

|                                       |   |
|---------------------------------------|---|
| Chair:                                | Barbara McCool  |
| Vice-Chair:                           | Jacques Bégin (via teleconference)  |
| Trustees:                             | Shawn Fitzsimmons, Linda Jamieson, Judy Manitowabi, George Whittet, John Willemssen |
| Director of Education:                | Anna Marie Bitonti  |
| Superintendent(s) of Education:       | Paula Mann  |
| Superintendent of Business/Treasurer: | Grace Barnhardt   |
| Recording Secretary:                  | Victoria Johnson  |
| Chaplain:                             | Nil   |
| Student Trustee:                      | Caitlin Howard  |
| Communications Officer:               | Kate Bondett  |
| Media:                                | Nil   |
| Other:                                | Nil   |
| <b>Absent (with regrets):</b>         | Nil   |

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**1. CALL TO ORDER**

B. McCool called the meeting to order.

1.1 Prayer

Prayer was led by B. McCool.

1.2 Roll Call

Roll call was completed by V. Johnson.

1.3 Welcome Student Trustee

B. McCool welcomed C. Howard, who will be serving as the 2016-2017 Student Trustee, to the Board.

## 2. APPROVAL OF AGENDA

### 2.1 Regular Meeting of September 27, 2016

Res. NPS 108-16

Moved by trustees L. Jamieson and J. Manitowabi that the Nipissing-Parry Sound Catholic District School Board approve as presented the agenda of its regular meeting of September 27, 2016.

CARRIED

Documentation was added to the following agenda items:

#### 5. **OWNERSHIP LINKAGE**

5.1 *NPSC Linkage Planning 2016-2017*

#### 8. **LINKAGE WITH NON-OWNERS**

8.2 *OCSTA Resolutions*

8.3 *OCSTA Fall Regional Meeting Updates*

#### 9. **REQUIRED APPROVALS AGENDA**

9.1 *Tentative Agreement Ratification – Nipissing Occasional Teachers' Bargaining Unit (NOTBU) of OECTA*

#### 12. **INCIDENTAL INFORMATION**

##### 12.1 **Director's report on information requested in EL-10**

- d) *EQAO Provincial Assessment Results:*
  - i) *Primary & Junior*
  - ii) *Secondary*

##### 12.3 **Student Trustee Report**

##### 12.4 **Other Information Items**

- a. *Committee Reports*
  - i) *FNAC Meeting of June 27, 2016*
  - ii) *SEAC Meeting of September 13, 2016*

### 2.2 Meeting Monitor and Review

The Meeting Monitor's Report from the June 28, 2016 Board meeting prepared by J. Manitowabi was reviewed.

## 3. **DECLARATION OF CONFLICT OF INTEREST**

J. Willemsen declared a conflict of interest for agenda item 9.0.

#### 4. **ADOPTION OF MINUTES OF PREVIOUS MEETING**

##### 4.1 Regular Meeting of June 28, 2016

Res. NPS 109-16

Moved by trustees J. Manitowabi and L. Jamieson that the Nipissing-Parry Sound Catholic District School Board approve as presented the minutes of its regular meeting held on June 28, 2016.

CARRIED

##### 4.2 Special Meeting of August 24, 2016

Res. NPS 110-16

Moved by trustees J. Willemsen and G. Whittet that the Nipissing-Parry Sound Catholic District School Board approve as presented the minutes of its Special meeting held on August 24, 2016.

CARRIED

##### 4.3 Special Meeting of September 7, 2016

Res. NPS 111-16

Moved by trustees L. Jamieson and G. Whittet that the Nipissing-Parry Sound Catholic District School Board approve as presented the minutes of its Special meeting held on September 7, 2016.

CARRIED

#### 5. **OWNERSHIP LINKAGE**

##### 5.1 NPSC Linkage Planning 2016-2017

Minutes from the September 20, 2016 Ownership Linkage Planning meeting were presented. Senior Administration will survey the Board with possible dates for the spring 2017 Ownership Linkage Session.

#### 6. **BOARD EDUCATION**

#### 7. **ITEMS FOR DECISION**

##### 7.1 **Ends**

##### 7.2 **Governance Process**

###### a) Upcoming and Attended Events by Trustees

- **September 30:** J. Bégin, L. Jamieson, B. McCool, G. Whittet and J. Willemsen will be attending the OCSTA reception at the Best Western.
- **October 1:** All Trustees will be attending the OCSTA Fall Regional Meeting at St. Joseph-Scollard Hall.
- **October 3:** J. Manitowabi will be attending a provincial OCSTA meeting.

b) Annual Agenda Planning Meeting of September 7, 2016

Minutes from the September 7, 2016 Annual Agenda Planning Meeting were presented.

The Board agreed to the following presentations on NPSC student achievement priorities and initiatives for the 2016-2017 school year:

- Renewed Math Strategy
- CODE Technology and Innovation
- FNMI
- International and Exchange Students

### **7.3 Executive Limitations**

a) Borrowing Resolution 2016-2017

Res. NPS 112-16

Moved by trustees J. Manitowabi and L. Jamieson that the Board approve the following resolution:

WHEREAS the Nipissing-Parry Sound Catholic District School Board (hereinafter called "the Board") finds it necessary to borrow the sum of \$4,000,000 to meet the current expenditures of the Board until the current revenue has been received:

AND WHEREAS the unreceived or uncollected balance of the estimated current revenues of the Board for the year 2016-2017 is \$30,000,000 and the total of any similar borrowings that have not been repaid is nil:

THEREFORE BE IT RESOLVED as follows:

1. The Chair and Treasurer of the Board are hereby authorized on behalf of the Board to borrow from time to time by way of promissory note a sum or sums not exceeding in the aggregate \$30,000,000 to meet the current expenditures of the Board until the current revenue has been received and to give on behalf of the Board to the lenders a promissory note or notes under the corporate seal of the Board signed by the Chair and the Treasurer for the moneys borrowed hereunder with interest at such rate as may be agreed upon from time to time with the lenders.
2. The Treasurer of the Board is hereby authorized and directed to apply in payment of all sums borrowed as aforesaid, together with the interest thereon, all of the moneys comprising the current revenue of the Board hereafter received.

CARRIED

### **7.4 Board of Trustees – Staff Linkage**

## 8. LINKAGE WITH NON-OWNERS

### 8.1 OCSTA/CCSTA Resolutions and Information Items

### 8.2 OCSTA Resolutions

The OCSTA Resolutions process was provided as information.

### 8.3 OCSTA Fall Regional Meeting - Updates

A.M. Bitonti provided the Board with an update on logistics for the OCSTA Regional Meeting being hosted at NPSC September 30, 2016 and October 1, 2016. The Board reviewed the *Faith Component: "Truth & Reconciliation Commission: Calls to Action"* documentation that was provided by the OCSTA. The Board will be provided with copies of NPSC's Aboriginal Language Program Brochure and NPSC's FNMI newsletter, for distribution at the regional meeting.

## 9. REQUIRED APPROVALS AGENDA

*J. Willemsen was not present for this item.*

Res. NPS 113-16

Moved by trustees L. Jamieson and J. Manitowabi that the Board approve the item on the required approvals agenda as per the attached:

- 9.1 Tentative Agreement Ratification – Nipissing Occasional Teachers' Bargaining Unit (NOTBU) of OECTA

CARRIED

## 10. MONITORING REPORTS

### 10.1 Policy EL5 (Q4) – Financial Condition and Activities Monitoring Report

Res. NPS 114-16

Moved by trustees J. Willemsen and G. Whittet that the Board has assessed the monitoring report for policy **EL5 (Q4) – Financial Condition and Activities** and finds that it provides evidence of compliance with a reasonable interpretation of the policy.

CARRIED

### 10.2 Policy EL9 – Accommodations Monitoring Report

Res. NPS 115-16

Moved by trustees G. Whittet and J. Willemsen that the Board has assessed the monitoring report for policy **EL9 – Accommodations** and finds that it provides evidence of compliance with a reasonable interpretation of the policy.

CARRIED

## 11. BOARD SELF-EVALUATION

### 11.1 Policy GP3 – Board of Trustees’ Job Description

The self-evaluation for policy *GP3 – Board of Trustees’ Job Description* was completed.

### 11.2 Meeting Monitor’s Report

The Meeting Monitor’s Report was completed by G. Whittet.

## 12. INCIDENTAL INFORMATION

### 12.1 **Director’s Report on Information Requested in EL-10**

#### a) School Accommodations 2016 Report

The School Accommodations report was shared by P. Mann. The annual report is used as information to help the Board make future decisions on school accommodations. The purpose of the report is to identify any schools that are currently at 50% or less of the Ministry Rated Capacity. Based on enrolment as of September 12, 2016, St. Alexander School has an occupancy rate of 48%; however, the actual physical use of the school building is at 100%.

Based on current enrolment patterns, Mother St. Bride, St. Hubert and Our Lady of Fatima schools are projected to fall below the 50% Ministry Rated Capacity by 2020-2021.

#### b) Parents Reaching Our Grants 2016-2017

A.M. Bitonti reported on PRO Grants received for the 2016-2017 year as per the attached memo received from the Ministry. Nine elementary school councils and St. Joseph-Scollard Hall’s school council were successful for a total allocation of \$9,644. The Parent Involvement Committee received \$12,500 – planning will begin soon. Documentation outlining each schools project was included as documentation.

#### c) Summer 2016 Plant Update

A report on the projects and initiatives that took place during the summer months was shared:

| <b>School</b>            | <b>Project</b>                   |
|--------------------------|----------------------------------|
| St. Theresa              | Portable Relocation              |
| St. Theresa              | Parking Lot Expansion            |
| Holy Cross               | Electrical Upgrade               |
| Holy Cross               | Yard Improvement                 |
| St. Joseph-Scollard Hall | Stone Tower Façade Investigation |
| St. Luke                 | Portable Relocation              |
| St. Gregory              | Roof Replacement                 |

d) EQAO Provincial Assessment Results:

- i. Primary & Junior
- ii. Secondary

A summary of the EQAO achievements for 2015-2016 was provided.

Res. NPS 116-16

Moved by trustees G. Whittet and J. Willemsen that the Board receive the following information requested in policy EL-10:

- 12.1.a. School Accommodations 2016 Report
- 12.1.b. Parents Reaching Our Grants 2016-2017
- 12.1.c. Summer 2016 Plant Update
- 12.1.d. EQAO Provincial Assessment Results

CARRIED

**12.2 Director's Report**

a) Letter of Appreciation – Holy Cross CSAC

The letter was provided as information and was discussed during item 12.1.c.

**12.3 Student Trustee Report**

The report was included in the package as information and was presented by C. Howard, Student Trustee.

**12.4 Other Information Items**

a) Committee Reports

i. First Nations Advisory Committee Meeting of June 27, 2016

P. Mann presented the minutes.

ii. Special Education Advisory Committee Meeting of September 13, 2016

P. Mann presented the minutes. The committee will be meeting on September 14<sup>th</sup> to plan a fall communication around the staff survey data.

b) Other


Several media articles highlighting the Nipissing-Parry Sound Catholic District School Board were included in the board package.

**13. ADJOURNMENT**

The meeting adjourned at 8:49 p.m.

Moved and adopted this 25<sup>th</sup> day of October 2016.

  
Secretary

  
Chair