



Minutes of the Nipissing-Parry Sound Catholic District School Board regular meeting held on June 28, 2016 at 7:00 p.m. in the Board Room, Board Office. *JB*

Present

Chair:	Barbara McCool
Vice-Chair:	Jacques Bégin
Trustees:	Shawn Fitzsimmons, Linda Jamieson, Judy Maniowabi, John Willemsen
Director of Education:	Anna Marie Bitonti
Superintendent(s) of Education:	Paula Mann
Superintendent of Business/Treasurer:	Grace Barnhardt
Recording Secretary:	Victoria Johnson
Chaplain:	Nil
Student Trustee:	Kealey Ducharme
Communications Officer:	Kate Bondett
Media:	Nil
Other:	Caitlin Howard – 2016-2017 Student Trustee

Absent (with regrets): George Whittet – Trustee

1. CALL TO ORDER

B. McCool called the meeting to order.

1.1 Prayer

Prayer was led by B. McCool.

1.2 Roll Call

Roll call was completed by V. Johnson.

2. APPROVAL OF AGENDA

2.1 Regular Meeting of June 28, 2016

Res. NPS 87-16

Moved by trustees L. Jamieson and J. Willemsen that the Nipissing-Parry Sound Catholic District School Board approve as amended the agenda of its regular meeting of June 28, 2016.

CARRIED

The following items/documentation were added to the agenda:

7. *ITEMS FOR DECISION*

7.3 *Executive Limitations*

- b. *Surplus Property (documentation)*

12. *INCIDENTAL INFORMATION*

12.1 *Director's Report on Information Requested in EL-10*

- b. *Student Accident Insurance (documentation)*

12.3 *Student Trustee Report (documentation)*

12.4 *Other Information Items*

- a. *Committee Reports*

- i. *SEAC Meeting of June 14, 2016 (documentation)*
- ii. *Audit Committee Meeting of June 14, 2016 (documentation)*

- b. *Other*

- xxv. *Jun 24/16, Ministry of Education: Correspondence: 2016-2017 Grants for Student Needs: First Nation, Métis and Inuit Education Supplement Updates*

- xxvi *Jun 28/16, Ministry of Education: Correspondence: Transition to the Ontario Autism Program – New Funding to Support School Board*

- xxvii *Jun 28/16, OCSTA: Correspondence: \$1.1 Billion Capital Investment from the Ministry of Education*

- xxviii *Jun 28/16, Nugget: Students Raise \$65,800 for Heart and Stroke*

2.2 Meeting Monitor and Review

The Meeting Monitor's Report from the May 31, 2016 Board meeting prepared by L. Jamieson was reviewed.

2.2 Presentation of Appreciation to Student Trustee

B. McCool presented K. Ducharme with a token of appreciation for serving as Student Trustee for the 2015-2016 academic year.

3. **DECLARATION OF CONFLICT OF INTEREST**

No conflicts of interest were declared.

4. **ADOPTION OF MINUTES OF PREVIOUS MEETING**

4.1 Regular Meeting of May 31, 2016

Res. NPS 88-16

Moved by trustees J. Willemsen and L. Jamieson that the Nipissing-Parry Sound Catholic District School Board approve as presented the minutes of its regular meeting held on May 31, 2016.

CARRIED

4.2 Regular (in-camera) Meeting of May 31, 2016

Res. NPS 89-16

Moved by trustees L. Jamieson and S. Fitzsimmons that the Nipissing-Parry Sound Catholic District School Board approve as presented the minutes of its regular (in-camera) meeting held on May 31, 2016.

CARRIED

5. **OWNERSHIP LINKAGE**

6. **BOARD EDUCATION**

6.1 Program Presentation: *Student Success: Co-Op, OYAP, Dual Credits and Integrated Studies Program* – Completed: Information for Ends Development Analysis Guide

The final draft of the analysis guide was presented and reviewed.

7. **ITEMS FOR DECISION**

7.2 **Governance Process**

a) Upcoming and Attended Events by Trustees

- **June 17:** Susan van Schaayk's retirement (B. McCool)
- **June 20:** Maurice Switzer at Our Lady of Fatima School (B. McCool)
- **June 23:** Our Lady of Sorrows Graduation (J. Willemsen)
- **June 30:** St. Joseph-Scollard Hall graduation (B. McCool and G. Whittet)

b) Annual Agenda Planning Meeting

The Board reviewed the Board agenda planning report. The annual agenda planning meeting will take place on Wednesday, September 7 at 5 p.m. Confirmation and details will be sent to the Board in the near future.

c) Board Meetings 2016-2017 (information: GP5 – Agenda Planning)

The 2016-2017 Board Meeting schedule was presented.

7.3 Executive Limitations

a) Policy Revision: EL4 – Financial Planning / Budgeting

Res. NPS 90-16

Moved by trustees S. Fitzsimmons and J. Willemsen that the Nipissing-Parry Sound Catholic District School Board approve the revision to policy *EL4 – Financial Planning / Budgeting* as per the attached:

CARRIED

b) Surplus Property

G. Barnhardt provided an update on the Corpus Christi School property that was declared surplus at the June 23, 2015 Board meeting. Following the process outlined in Regulation 444/98, Disposition of Surplus Real Property, the Ministry of Transportation has expressed an interest in the property. The property's fair market value will be determined and then an agreement to purchase will be negotiated. Once completed, it will be brought back to the Board for final approval.

7.4 Board of Trustees – Staff Linkage

8. LINKAGE WITH NON-OWNERS

8.1 OCSTA/CCSTA Resolutions and Information Items

8.2 Follow-up to 2016 CCSTA AGM, June 9-11, 2016 (Yellowknife)

J. Bégin, B. McCool and J. Willemsen shared highlights from the 2016 CCSTA AGM in Yellowknife on June 9-11, 2016.

8.3 OCSTA May 25, 2016 Memo: First Nation, Métis and Inuit (FNMI) Education

The memo and update from OCSTA was provided as information. The memo is a good summary to recognize OCSTA's activity in the area of FNMI education initiatives.

8.3 2016 Fall Regional Meetings

NPSC will be hosting the OCSTA 2016 Fall Regional Meeting for North East. The regional meeting will be held on October 1, 2016 at the Board Office and a welcome evening will be held on September 30. Follow-up regarding registration will be sent to the Board in the next week.

9. REQUIRED APPROVALS AGENDA

Res. NPS 91-16

Moved by trustees J. Willemsen and L. Jamieson that the Board approve the items on the required approvals agenda as per the attached:

- 9.1 Board Estimates (2016-2017)
- 9.2 Multi-Year Internal Audit Plan 2016-2017
- 9.3 Reappointment of External Auditor

CARRIED

10. MONITORING REPORTS

10.1 Policy EL4 (budget) – Financial Planning / Budgeting Monitoring Report

Res. NPS 92-16

Moved by trustees J. Willemsen and S. Fitzsimmons that the Board has assessed the monitoring report for policy **EL4 (budget) – Financial Planning / Budgeting** and finds that it provides evidence of compliance with a reasonable interpretation of the policy.

CARRIED

10.2 Policy EL5 (Q3) – Financial Condition and Activities Monitoring Report

Res. NPS 93-16

Moved by trustees S. Fitzsimmons and J. Willemsen that the Board has assessed the monitoring report for policy **EL5 (Q3) – Financial Condition and Activities** and finds that it provides evidence of compliance with a reasonable interpretation of the policy.

CARRIED

11. BOARD SELF-EVALUATION

11.1 Policy GP1 – Global Governance Commitment

The self-evaluation for policy *GP1 – Global Governance Commitment* was completed.

11.2 Meeting Monitor's Report

The Meeting Monitor's Report was completed by J. Manitowabi.

12. INCIDENTAL INFORMATION

12.1 **Director's Report on Information Requested in EL-10**

a) Educational Field Trips 2015-2016

This annual information piece provides insight on the variety of experiences outside of the regular classroom setting during the school year, ensuring all criteria in policy *AS 21.0 – Educational Field Trips* are met.

b) Student Accident Insurance

The annual process in keeping with Administration Policy *S 14.0 – Student Accident and Life Insurance* was reported on. This optional insurance plan will be distributed to students through the schools in September for the 2016-2017 school year.

c) International Education

The Board will be receiving two international students, both from Spain, to St. Joseph-Scollard Hall (SJSH) in September. Arrangements are currently being made for a third international student, from Mexico, to attend SJSH as well.

Res. NPS 94-16

Moved by trustees J. Willemsen and S. Fitzsimmons that the Board receive the following information requested in policy EL-10:

- 12.1.a. Educational Field Trips 2015-2016
- 12.1.b. Student Accident Insurance
- 12.1.c. International Education

CARRIED

12.2 Director's Report

12.3 Student Trustee Report

The report was included in the package as information and was presented by K. Ducharme, Student Trustee. K. Ducharme also expressed her appreciation to the Board for the support received while serving as Student Trustee for both the 2014-2015 and 2015-2016 school years!

12.4 Other Information Items

a) Committee Reports

i. Special Education Advisory Committee Meeting of June 14, 2016

P. Mann presented the minutes. The committee focussed on the projected budget and debriefing of the staff engagement roundtable. A sub-committee will be meeting on July 4 to work through some of the detailed feedback of the roundtable session in preparation for planning for next year.

ii. Audit Committee Meeting of June 14, 2016

S. Fitzsimmons presented the minutes of the June 14, 2016 Audit Committee Meeting and highlighted the reappointment of Collin Barrows as the external auditor for the next two years.

b) Other

Several media articles highlighting the Nipissing-Parry Sound Catholic District School Board were included in the board package.

13. ADJOURNMENT

The meeting adjourned at 8:48 p.m.

Moved and adopted this 27th day of September 2016.


Secretary


Chair