

19.0 SAFE WORK PRACTICES

A number of 'key' work activities require that a Safe Work Practice be prepared to ensure the safety of the worker.

Scope

In most cases, a safe work practice is required for the safe use of a specific piece of equipment.

The need for a safe work practice can be identified, by a supervisor, a worker, the members of the JHSC and the Board's Health and Safety Officer.

Procedures

Once the need of a safe work practice is identified, the appropriate supervisor and the Health and Safety Officer will prepare written documentation of the practice.

The JHSC will be consulted and will have the opportunity to provide feedback on the preparation of safe work practices.

Some safe work practices will include a 'Pre-Use' inspection that will require the completion of the log, by the worker.

Training

All Board Staff undertaking an activity that is covered by a Safe Work Practice will receive appropriate training.

Refresher training will be provided on an annual basis.