

15.0 PREVENTATIVE MAINTENANCE

Regular maintenance on equipment ranging from HVAC systems, to vehicles is important. Preventative maintenance recognizes the importance of regular checks required by the original equipment manufacturer, legislative requirements, or best practice. Preventative maintenance may prevent a critical failure in the equipment, and hence prevent the likelihood of an injury.

Responsibility

The Manager of Plant and Health and Safety will review Board equipment to determine if there is a requirement for a preventative maintenance schedule for this equipment based on best practices, as well as manufacture's recommendations and industry standards.

Forms/Records

- Preventative Maintenance Recording Form
- Maintenance Schedule Matrix

All maintenance records will be kept in the Plant and Property Department.

Preventative Maintenance Schedule Matrix

Item	Model/ Year	Location	Maintenance Schedule	By Whom
John Deere Tractor				
Genie Lifts				
Board Vehicle				
Board Vehicle				
Floor Strippers				
Table saw				
Lawn mower	Toro			
HVAC Systems Each School				
Boilers Each School				
Elevators				

To be completed by the Plant and Health and Safety Department.